

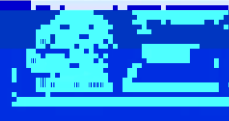
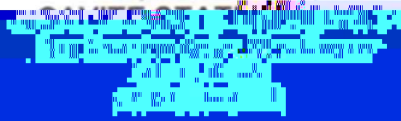
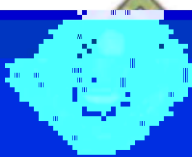
Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus

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- 1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project with an Approved Budget for the Contract (ABC) of . Quotation received in excess of the ABC shall be automatically rejected at the opening**

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TERMS OF REFERENCE OF PROJECT MANAGEMENT TEAM

Project Leader

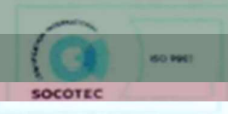
The project team shall perform the following functions in the implementation of the project:

- Plan and direct the overall coordination of tasks necessary to meet the project objectives.
- Plan and recommend the purchasing of necessary supplies, materials, and equipment needed to complete the project.

- Prepare financial reports related to budgets, account payables, disbursements, etc.

- Report to project team the financial status of the project.

- Ensure compliance with applicable law and procedures related to finance.



OFFICE OF THE UNIVERSITY PRESIDENT

1. **Project Management** – to ensure the project is completed on time and within budget.

2. **Resource Management** – to ensure that the project has the necessary resources to complete the project.

3. **Communication Management** – to ensure that all project stakeholders are kept informed of project progress.

The project staff for planning and implementation shall perform the following functions:

- **Project Management** – to ensure the project is completed on time and within budget.

4. **Specific Objectives**

1. **Project Management** – to ensure the project is completed on time and within budget.
2. **Resource Management** – to ensure that the project has the necessary resources to complete the project.
3. **Communication Management** – to ensure that all project stakeholders are kept informed of project progress.
4. **Specific Objectives** – to ensure that the project achieves its intended purpose.

The project support staff shall perform the following functions:

1. **Project Management** – to ensure the project is completed on time and within budget.
2. **Resource Management** – to ensure that the project has the necessary resources to complete the project.
3. **Communication Management** – to ensure that all project stakeholders are kept informed of project progress.
4. **Specific Objectives** – to ensure that the project achieves its intended purpose.